

majority vote of the Directors present at a regular meeting of the Board at which a quorum is present, except as specified in Article III.B. and Article IX. Each Member School's Director on the Board of Directors shall meet monthly with his/her school Principal to discuss the matters and future actions before the Board of Directors.

- C. Duties of the Board of Directors: The duties of the Board of Directors are:
1. To conduct the business of PAL in keeping with its stated purposes (Article 11).
 2. To give direction to the President and Boys' and Girls' Councils on all matters pertaining to the operation of PAL.
 3. To authorize all expenditures of PAL funds.
 4. To determine the annual assessment for each member school.
 5. To determine awards.
 6. To set conduct rules for all participants at PAL sponsored events.
 7. To admit schools as members of PAL.
 8. To make necessary plans, arrangements, and rules for the operation of all sporting events and activities.
 9. To adopt and amend the By-Laws of PAL.
- D. Conflict of Interest: In recognition of the fact that possible conflict of interests may occur because coaches may be their school's Directors on the Board of Directors, it shall be the policy of PAL that the welfare of PAL shall always take precedence over individual school interests.

ARTICLE V

OFFICERS OF THE BOARD OF DIRECTORS

- A. Officers: The Board of Directors shall have the following Officers: President, First Vice- President, Second Vice-president, Secretary, Treasurer, and Executive Officer.
- B. Selection and Terms of Office:
1. One-year terms: The President, First Vice-president, Second Vice-president, and Secretary shall be selected by a rotating schedule of schools determined by the Board of Directors to serve for one year from August 1 through July 31.
 2. Three-year terms: The Treasurer and Executive Officer shall serve for three year terms which may be renewed. The Treasurer shall be selected by the Board of Directors itself. The Executive Officer shall be either a Principal or Vice-principal of one of the Catholic member schools of PAL. The Executive Officer shall be selected by the Principals of the Catholic member schools of PAL and will take office upon receiving written approval of the Superintendent of Catholic Schools for the Diocese of Fresno.
- C. Replacement of Officers with One-Year Terms:
1. If the office of the President becomes vacant, the First Vice-president shall assume the office of the President', the Second Vice-president shall

assume the office of First Vice-president', and the new President shall appoint a new Second Vice-president from among the school Directors on the Board of Directors.

2. If any other one-year term office becomes vacant, the President shall fill that position from among the school Directors on the Board of Directors.
- D. Non-performance: Except for the Executive Officer, the Board of Directors may vacate the position of any officer who fails, in the sole opinion of the Board of Directors, to 'fulfill the designated duties for that office.
- E. Protests: The Officers may be called upon by the President to decide protests (see "Protests" in PAL'S By-laws).

ARTICLE VI *DUTIES OF OFFICERS OF THE BOARD OF DIRECTORS*

- A. The President: The duties of the President shall include:
1. To develop the agenda for all meetings of the Board of Directors.
 2. To contact the Executive Officer before each meeting of the Board of Directors to review the meeting's agenda.
 3. To call and conduct the meetings of the Board of Directors.
 4. To be responsible for the execution of all actions passed by the Board of Directors.
 5. To schedule PAL'S sporting events as determined by the Board of Directors.
 6. To arrange for the use of courts and fields necessary to conduct PAL'S sporting events.
 7. To serve as an ex-officio member of the Boys' and Girls' Councils and all other committees of PAL.
 8. To arrange for PAL'S publicity.
 9. To screen protests and player discipline problems and to refer valid protests or discipline problems to the Officers (see "Protests" in PAL'S By-laws).
 10. To hear witnesses in any matters where testimony is taken.
 11. To sign checks in the absence of the Treasurer.
 12. To ensure that the "Certificates of Insurance" as defined in Article III.E. are on file at the Diocese of Fresno Insurance Office.
- B. The Vice-presidents: The duties of both the First and Second Vice-presidents shall include:
1. To preside and serve as Chairperson of either the Boys' or Girls' Councils.
 2. To appoint a recording secretary for their respective Councils.
 3. To procure qualified referees, score keepers, and timers for PAL athletic events.
 4. To assume the duties of the President at meetings of the Board of Directors when the President is absent.
- C. The Secretary: The duties of the Secretary shall include:
1. To take and keep minutes of the proceeding of all meetings of the Board of Directors and Officers.
 2. To receive and keep minutes of all meetings of the Boys' and Girls'

- Councils.
3. To keep and publish a current roster of all member school's Principals, Directors on the Board of Directors, Officers of the Board of Directors and their terms, and coaches.
 4. To give notification of all Board of Directors' meetings by phone and in writing to all Member School Directors on the Board of Directors.
- D. The Treasure: The duties of the Treasure shall include:
1. To receive, deposit, and expend all PAL funds as determined by the Board of Directors and according to the policies and regulations of the Diocese of Fresno.
 2. To sign all checks and to preserve all vouchers, receipts, bank statements, and canceled check for at least five years.
 3. To send an invoice of annual membership fees to any member school that has not remitted its annual assessment by October 1.
 4. To submit a current financial report at each meeting of the Board of Directors for the approval of the Board.
 5. To prepare an annual financial report at the last meeting of the Board of Directors for the approval of the Board. A copy of this Board-approved annual financial report shall be submitted to the Diocese of Fresno for its review.
- E. The Executive Officer: The duties of the Executive Officer shall include:
1. To represent the interest of the Diocese of Fresno to the Board.
 2. To ensure that the Board of Directors follows the policies and regulations of the Diocese of Fresno.
 3. To serve as an informal liaison between PAL and the Principals of the Catholic Member Schools.
 4. To review the President's agenda for Board meetings before each meeting.

ARTICLE VII *BOYS' AND GIRLS' COUNCILS*

The duties of the Boys' Council and the Girls' Council shall include the responsibility to make necessary plans, arrangements, and rules for the operation of the sporting events and activities in their respective gender divisions. A majority of the members of each of the Boys' and Girls' Councils present shall constitute a quorum for the transaction of business.

ARTICLE VIII *MEETINGS OF THE BOARD OF DIRECTORS*

- A. The meeting of the Board of Directors shall be called as needed throughout the school year as determined by the President, the Executive Officer, or at the request of four Directors of the Board of Directors.
- B. Time shall be provided at meetings of the Board of Directors for meetings of the Boys' and Girls' Councils.
- C. While Roberts Rules of Order shall govern the conduct of business at meetings of the Board of Directors, the goal of the Board is to reach consensus on decisions and actions of the Board as much as possible.
- D. A majority of the Directors of the Board of Directors present at a meeting shall constitute a quorum for the transaction of business except as specified in Article

- III.B. and Article IX.
- E. At least one Director from each Member School should be present at each meeting of the Board of Directors. The failure to have at least one Director attend each meeting of the Board twice during the course of any school year may be cause for the Board of Directors to discontinue the membership of a Member School.
- F. The order of business at meetings of the Board of Directors shall include:
1. Roll call of Directors
 2. Review and approve the minutes of the Board and the Boys' and Girls' Councils.
 3. Review and approve the current financial report prepared by the Treasurer.
 4. Review communications to the Board.
 5. Review reports of the Officers or committees of the Board.
 6. Old Business.
 7. New Business.
 8. Set the next meeting and site of the Board.
 9. Adjournment.
 10. Conduct meetings of the Boys' and Girls' Councils

ARTICLE IX *AMENDMENTS TO THE CONSTITUTION*

This constitution may be amended by a two-thirds (2/3) vote of the Board of Directors and the written approval of the Superintendent of Catholic Schools for the Diocese of Fresno. All proposed amendments shall be proposed in writing by any Director at a meeting of the Board of Directors. The Board shall receive a proposed amendment at that meeting and vote upon it at the next meeting.

PAROCHIAL ATHLETIC LEAGUE
OF THE DIOCESE OF FRESNO

OPEN MEETINGS

The meeting of PAL'S Board of Directors are open to any Principal, coach, teacher, or parent/guardian of a child of a Member School. Guests and other non-Directors may only speak at such meetings with the permission of the President.

VOTING .BY PROXY

Only designated Directors of Member Schools may vote at meetings of the Board of Directors or at meetings of the Boys' or Girls' Councils. In the absence of a school's designated Director, a substitute Director may vote as long as the substitute Director provides the Board of Directors a written authorization by the Principal of the Member School involved.

CORRECT CONDUCT

The conduct of all athletes, coaches, and spectators shall always exemplify Christian behavior and sportsmanship. Officials are authorized to remove from the game and its premises any athlete, coach, or spectator who violates the principles of acceptable Christian behavior. Officials are also authorized to declare any athletic event to be forfeited by any school who allows its athletes, coach's, or spectators to blatantly violate this provision. Unacceptable conduct includes, but is not limited to, swearing, cursing, harassment of officials, players, coaches and spectators, obscene gestures, and booing.

VARSITY AND JUNIOR VARSITY ELIGIBILITY

Only athletes in grades 5, 6, 7, and 8 are eligible to play on varsity teams. Only athletes below grade 7 are eligible to play on a junior varsity team. Once league play begins in a particular sport, a junior varsity athlete who plays on a varsity team shall no longer be eligible to play that sport at the junior varsity level on that day.

REPORTING RECORDS

The Athletic Director of each Member School shall report their school's team records on the dates designated by PAL. These reports shall be made by phone to person designated by PAL to receive these reports.

RESCHEDULING & FORFEITURE

Rescheduling a game needs to be done 48 hours before the PAL scheduled start time. If a coach requests to reschedule a game within 48 hours of the game time, the opponent coach is not obliged to honor this request.

A game shall be declared forfeited when a team is not ready to play at the appointed time or fails to appear at the schedule game.

Any team that fails to give at least 48 hours notice of its intent to forfeit any game to both the President of PAL and the opponent coach shall be charged a forfeiture fee of \$40.00. This fee shall only be charged once for all PAL sporting events forfeited within a week

by a school. The school whose team forfeits a game shall be responsible to pay for the officials and any site rentals involved in the forfeited game. The forfeiture fee must be paid to the President of PAL before that team may resume play in PAL scheduled games.

Any school team that forfeits two games in any one season shall be removed from the schedule for the remainder of that season. That team's participation in PAL games for the succeeding year's season will be reviewed by the Board of Directors.

GYM DUTY FOR BASKETBALL

A fee of \$10.00 per hour will be charged to any school not showing up for their gym duty assignments during basketball season.

RAIN-OUTS

In the event that a scheduled game cannot be played due to heavy rain or other weather conditions, the two competing schools shall reschedule the game within one week of the original game date. The convenience of the officials should be considered when rescheduling a rained- out game.

PROTESTS

The following rules apply to all protests:

1. No protests shall be considered that arises from a judgment call by an official.
2. In the event that an infraction of PAL'S rules is alleged, a protest must be registered by the coach with the official at the time of the incident. The official shall notify the other team that the game is being played under protest.
3. The protesting coach will orally register his or her protest with the President of PAL within 24 hours of the completion of the game in question. In the absence of the President, any PAL Officer may be contacted.
4. A written copy of the protest, signed by both the Member School's Principal and coach, must be received within 48 hours of the completion of the game in question by the President of PAL and the Principal and coach of the team accused of the rule infraction.
5. The protesting school must submit a check in the amount of \$20.00 made payable to PAL with it's written protest. This \$20.00 protest fee will be refunded to the protesting school if the protest is upheld by PAL.
The President of PAL, at his or her sole discretion, shall determine whether the protest is valid. If the President finds that there are insufficient grounds to uphold the protest, the President shall reject the protest and close the matter. If the President finds that there are sufficient grounds to uphold the protest, the President shall arrange a meeting as soon as possible between the two involved coaches to resolve the dispute. If the coaches are unable to resolve the dispute to the President's satisfaction, the President shall call a meeting of the Officers of PAL to resolve the dispute. The decision rendered by the Officers of PAL shall be final and binding on both parties.
6. Any protest that fails to be submitted or advanced according to these rules shall be deemed to be withdrawn by the Member School.

GENDER RULES THAT APPLY TO SPECIFIC PAL SPORTS

PAL shall comply with diocesan policy regarding school sports programs (see Policy 5143).

Both football and volleyball shall remain single gender sports. Only males may participate in fall football and only females may participate in fall volleyball. If boys wish to participate in male-only volleyball or girls in female-only football, PAL shall add an additional season for those sports after the Sokko season is concluded.